



Zelinka Priamo Ltd.

LAND USE PLANNERS

*Zelinka Priamo Ltd. is seeking candidates to join our firm as a **Planner/Intermediate Planner** in our London, ON, office.*

Established in 1999, we are an award winning, fast-growing consulting firm with offices based in Toronto, London and Guelph that serve leading private and public sector clients.

Working at Zelinka Priamo, you can expect the following:

- Opportunities to collaborate on a wide range of **engaging and exciting planning and development projects**.
- **A hybrid work environment**, with a mix of remote and in-office opportunities.
- An **ongoing learning environment** in which we mentor all staff to further up-skill on all aspects of planning.
- Initiatives to maintain a positive **work-life balance** through social events, generous paid time off, including reduced hours in the summer months.
- **Education reimbursements** for attendance at conferences, courses, etc.
- A **profit sharing and bonusing** compensation model.

Role as a Planner/Intermediate Planner

As a Planner/Intermediate Planner with Zelinka Priamo, you will have the opportunity to collaborate on a wide variety of planning and development projects with a team of highly experienced planning professionals and technicians. Whether you are interested in intense, urbanized projects, or rural planning, we consistently have a wide variety of projects that encompass the full spectrum of land planning.

This role will function under the supervision of the Leadership Group. We are seeking individuals who have the aptitude and attitude to manage files and projects.

Over time, this role will evolve to encompass a greater degree of responsibility and scope of work, commensurate with career development.

At Zelinka Priamo we believe in accountability and NOT micro-management.

Responsibilities as a Planner/Intermediate Planner

- Manage various projects including development applications, including liaising with clients, municipal staff, other consultants, and stakeholders.
- Assist with the preparation of various reports and designs, including planning justification reports, minor variance justification letters, memos, due diligence reports, application forms, and urban design briefs.
- Liaise with clients, municipal staff, other consultants, and stakeholders.
- Analyze and provide opinions on planning policies and regulations.
- Attend meetings with clients and Council. Virtual or in-person, off-site and/or outside of normal business hours.
- Complete tasks within a given timeline and effectively communicate progress on various tasks.

Qualifications and Experience

- Completion of a University or College planning program.
- Preference given to experience working in the planning field, or related field, in Ontario.
- Membership of CIP, OPPI, and/or CACPT is preferred.
- Must be eligible to work in Canada.
- Excellent writing, communication, and organizational skills.
- Excellent understanding of land use planning legislation, the planning process, and urban design best practices in Ontario.
- Thorough understanding and practical use of Microsoft Office suite.
- Preferred experience with AutoCAD, Adobe Photoshop, and Adobe Illustrator.
- Demonstrated desire to learn through practical experience.
- Preferred valid Class G driver's license and access to a vehicle to travel to meetings.

We Offer:

- A competitive compensation package commensurate with experience.
- An option to participate in the company profit-sharing program.
- Remote working opportunities.
- 3 weeks paid vacation plus time between Christmas and New Year (total of approximately 4 weeks).
- Healthcare, dental, and wellness benefits plan.
- Flexibility in work hours and location.
- Half-day Fridays throughout the summer.

- Coverage of professional dues.
- A continuous learning and mentorship environment.

Please forward resumes and cover letter by email to **zp@zpplan.com** with title "Planner/Intermediate Planner Application - London".

We thank all applicants for their interest but will only be contacting those selected for an interview. All applications are treated in confidence.