



January, 2026

*Zelinka Priamo Ltd. is seeking candidates to join our firm as a **Planner** in our Toronto office.*

*You will join an award-winning team of land use planners established in 1999. We are a fast-growing consulting firm with offices based in Toronto and London that serve leading private and public sector clients.*

Working at Zelinka Priamo, you can expect the following:

- Opportunities to collaborate on a wide range of **engaging and exciting planning and development projects**.
- **A hybrid work environment**, with a mix of remote and in-office opportunities.
- An **ongoing learning environment** in which we mentor all staff to further up-skill on all aspects of planning.
- Initiatives to maintain a positive **work-life balance** through social events, generous Paid Time Off, including reduced hours in the summer months.
- **Education reimbursements** for attendance at conferences, courses, etc.
- **A profit sharing and bonusing** compensation model.

#### **Role as a Planner**

As a Planner with Zelinka Priamo, you will have the opportunity to collaborate on a wide variety of planning and development projects with a team of highly experienced planning professionals and technicians. Whether you are interested in intense, urbanized projects, or rural planning, we consistently have a wide variety of projects that encompass the full spectrum of land planning.

Our day-to-day tasks include preparation of technical deliverables (such as concept plans, subdivision plans, and graphics), preparation of planning materials (such as planning justification reports, memos, and urban design briefs), and liaison with clients and team members. Planners coordinate, collaborate and assist on a wide range of projects and development approval applications under direction and support from senior colleagues, however independent work progression is promoted.

**At Zelinka Priamo we believe in accountability and NOT micro-management.**

### **Responsibilities as a Planner**

- Prepare various technical deliverables such as conceptual development plans, draft plans of subdivisions, site plans, severance sketches, and associated figures/graphics.
- Prepare a wide range of planning deliverables including planning justification reports, minor variance justification letters, memos, due diligence reports, application forms, and urban design briefs.
- Liaise with clients, municipal staff, other consultants, and stakeholders.
- Analyze planning policies and regulations and provide opinions.
- Attend meetings with clients and Council, both virtual and in-person, occasionally off-site and/or outside of normal business hours.
- Complete tasks within a given timeline and effectively communicate progress on various tasks.

### **Qualifications and Experience**

- Completion of a University or College planning program.
- Preference given to experience working in the planning field, or related field, in Ontario.
- Membership of CIP, OPPI, and/or CACPT is preferred.
- Must be eligible to work in Canada.
- Excellent writing, communication, and organizational skills.
- Excellent understanding of land use planning legislation, the planning process, and urban design best practices in Ontario.
- Thorough understanding and practical use of Microsoft Office suite.
- Preferred experience with AutoCAD, Adobe Photoshop, and Adobe Illustrator.
- Demonstrated desire to learn through practical experience.
- Preferred valid Class G driver's license and access to a vehicle to travel to meetings.

### **We Offer:**

- A competitive compensation package commensurate with experience.
- An option to participate in the company profit-sharing program.
- Remote working opportunities.
- 3 weeks paid vacation plus time between Christmas and New Year (total of approximately 4 weeks).
- Healthcare, dental, and wellness benefits plan.
- Flexibility in work hours and location.
- Half-day Fridays throughout the summer.

- Coverage of professional dues.
- A continuous learning and mentorship environment.

Please forward resumes and cover letter by email to **zp@zpplan.com** with title “Planner Application - Toronto”. We thank all applicants for their interest but will only be contacting those selected for an interview. All applications are treated in confidence.